

**YOLO COUNTY CHILD CARE PLANNING COUNCIL
STAFF RETENTION, TRAINING AND COMPENSATION PROGRAM**

**2005 – 2006 Staff Training and Retention Stipend
Application Instructions**

YOU ARE ELIGIBLE TO APPLY FOR A STIPEND IF YOU:

- Work in a state-subsidized center-based child care program
- Have worked in the same program for 9 months or more between Jan.1, 2005 and Dec. 31, 2005
- **First time applicants:** Have completed at least 6 ECE/CD course units by January 31, 2006.
- **Repeat applicants:** See Note below ☺

IF YOU MEET THE CRITERIA ABOVE YOU COULD BE ELIGIBLE FOR A STIPEND VALUED BETWEEN \$400* and \$1500 (depending on your training/experience and other priorities.)

To Apply:

- ❖ Complete pages 1 & 2 of the application.
- ❖ Have your Program Director fill out the certification section for program staff.
- ❖ If you are a Program Director, have your supervisor fill out the certification section for program director.
- ❖ Sign and date the certification at the top of page 2.
- ❖ Check the box next to the stipend amount for which you qualify (see permit matrix).
- ❖ Complete the attached W-9 form.

- ❖ **Mail the completed application (with all documentation) and the completed W-9 form to the address below by March 1, 2006 (postmarked date)** {completed applications may be submitted any time prior to March 1, 2006}:

**Yolo County Child Care Planning Council
Staff Retention, Training and Compensation Program
1280 Santa Anita Court, Suite 100
Woodland, CA 95776**

☺ *In order to qualify for a stipend in the third year of the Yolo County Training and Retention Program repeat applicants must complete an additional 3 units in child development/early childhood education college level coursework. For Child Development permit levels at Associate Teacher and above, additional coursework may also be related to courses required for a higher educational degree (completion of an AA/AS or BA/BS). For Site Supervisor and above, additional training for the*

enhancement of child development related skills will also be accepted (3 semester units, 54 professional growth hours, or an equivalent combination of units and professional growth hours [if applicable]).

NOTE: Stipends will be prorated for Child Development, Inc. Centers by the percentage of subsidized slots. Stipends are also prorated for employment less than 15 hours per week.