

**YOLO CHILD CARE PLANNING COUNCIL
MINUTES
October 6, 2009**

Members Present:

Lynn Arner
Barbara Ashby
Laura Ivans
Armida Kaun
Sue Lomax
Nancy Mack
Oralia Rodriguez

Members Absent:

Christina Flores
John Hillis
Ed Lewis
Regan Overholt
Patricia Rodriguez
Melinda Waring

YCOE:

Gail Nadal, Coordinator
Rebecca Foster, Grant Specialist

Guest(s):

Kerry Koerwitz, WUSD

1. Call to order and Introductions

The meeting was called to order by L. Ivans at 2:10 p.m.

A. Introductions of Members and guests.

2. Public Comment:

A. No information was offered.

3. Consent Calendar:

A. Action: Approval of October 6, 2009 Agenda: MSN (N. Mack, B. Ashby – Unanimous)

B. Action: Approval of September 1, 2009 Minutes: MSN (S. Lomax, O. Rodriguez – Unanimous N. Mack abstained)

4. LPC Process EC 8275.5:

A. L. Ivans reminded the Council about the Education Code 8275.5 Transfer of Funds and informed that the LPC developed the local process for Yolo County. Those on the committee do not have a conflict of interest as they do not meet the requirements to participate in this process. The LPC hosted a meeting on September 30th to provide information about the local process to the state-subsidized center-based agencies. All eligible local agencies were invited to the meeting and our local process was shared. The information is also available on the LPC website in order to keep the process as transparent as possible.

B. The State will provide 2 letters which the LPC would share with the eligible agencies each year: (1) *Letter Requesting Transfer* and (2) *Letter Accepting*

Transfer. The LPC would have a third letter from the State to submit to CDD in the event that there are agencies with like programs requesting to transfer funds: *Letter from LPC coordinator to summarize the temporary transfer of funds.* The LPC will honor the two timeframes during the year as directed by the State to accept letters from the agencies and make recommendations to the state. The recommendations are based on the priorities developed by the LPC, YCEL information, and the LPC Needs Assessment. The State will make the final decision based on the LPC recommendation and other information only the State has. CDD will send the information to the programs involved in the transfer and the LPC.

5. BOS Liaison Role:

- A. L. Ivans shared that Supervisor Rexroad's Deputy, Dotty Huber, met with the executive council in order to discuss her role as the BOS liaison for the LPC. D. Huber shared that the BOS could provide us with information, inform us about concerns in the county, find answers to questions we have, and speak at events sponsored by the LPC. Supervisor Rexroad would also have D. Huber share information with the LPC regarding county updates about children and topical issues. Tuesday is a BOS meeting day, so D. Huber would not always be able to attend the LPC meetings and would stay for the beginning portion of the meetings.

6. AB 212:

- A. G. Nadal shared that the last AB 212 stipend orientation was held on September 24th. It is estimated that there will be about 70 applicants this year.
- B. The AB 212 mini-grant information meeting is scheduled for October 14th at 3:00 – 4:30 at the YCOE, Conference Center. The application has been revised from last year to account for comments and recommendations from FY 08-09 comments regarding the mini-grant process. The funding amounts are up to \$5000 for 12 or more employees participating in the mini-grant from an agency and \$2000 for those agencies with under 12 employees. A calendar has been created for the applicants to keep them informed of the timeline and process for funding, applicant responsibilities etc. The mini-grant review team is composed of members of the Community and Workforce Development subcommittee and B. Ashby has volunteered to review also.
- C. G. Nadal commented on the creative usage of AB 212 funding to serve our community; it is now used for stipends, mini-grants, trainings and scholarships for the child development workforce.

7. LPC Policy for Sponsorship/Scholarship:

- A. L. Ivans reminded that the LPC has a policy for members to attend workshops and trainings using Council Funds. The process is that (1) the LPC member will fill out a form requesting to go; (2) obtain committee will

- approve; (3) the LPC member will attend the workshop/training; (3) the LPC member will share the information learned with the LPC membership.
- B. L. Ivans reminded that the LPC is not a funding source. This was discussed at the executive council meeting and they agreed that the money from the State is intended to educate the LPC members about child care in our community and state. The policy will be revised to include specifically that the person funded for a conference or event must be a member of the LPC or an active member of a subcommittee and that the benefit to the Council must be explained prior to spending State funds on this. It was also discussed that sponsorship to events may be predetermined each year by subcommittees/goals and to allow equal access to those interested in requesting sponsorship.
 - C. G. Nadal suggested using AB 212 funding for a “leadership” stipend to child care professionals at the Director level and above who would not qualify for the AB 212 stipend.
 - D. This policy will be reviewed at the next executive committee meeting and brought back to the whole LPC membership in November.

8. December LPC Meeting:

- A. L. Ivans opened a discussion about the December meeting in regards to the benefits of having a time to network with the “cookie exchange,” if there should be more business discussed at the December meeting, or if the meeting should be cancelled for December.
- B. S. Lomax suggested using the December meeting as a time to have an “Open House” for the LPC in order to spotlight LPC accomplishments and invite potential members and many different agencies to attend. It was suggested that BOS Rexroad could deliver a keynote at the event and perhaps have testimonials provided by those who have benefitted from the LPC (AB 212 stipend recipients, mini-grant awardees, T2K participants, subcommittee reports, etc.) orally and/or on an informational flyer. Providers could be invited in order to recruit support for the Week of the Young Child events as well.
- C. Instead of a large “Open House” it was suggested that each member bring one additional prospective member to the meeting for a keynote from BOS Rexroad, testimonial sharing, highlight successes and networking.

9. LPC Mission Statement:

- A. G. Nadal reviewed the current mission statement for the LPC and the version revised by the executive committee. The membership discussed the revision and suggested the following for the new mission statement: *The mission of the Yolo County Child Care Planning Council is to enhance the professional growth of the child care workforce and the development of quality child care programs.*
- B. The membership will vote on the mission statement at the November meeting.

10. Child Development Conference:

- A. L. Ivans shared that the Yolo County Child Development Conference is planned for March 20, 2010. In 2009, the LPC paid for 3 of the presenters, and paid scholarships for several state-funded employees to attend the conference if they attended at least one of the special needs workshops. The same amount of funding as used in 2009 has been set aside intended for scholarships and presenters for the CD Conference. The Yolo County Inclusion group will discuss potential workshops for the conference.

11. Subcommittee Blueprint Update:

- A. Community and Workforce Development: L. Arner reviewed the three main goals of the subcommittee: (1) provide trainings; (2) assist with the mini-grants; and (3) facilitate the Yolo County Inclusion group. For the third goal, the subcommittee plans to complete a community needs assessment focused on special needs. The Yolo County Inclusion group also plans to discuss trainings at their next meeting scheduled for October 22nd at the YCOE Conference Center from 12:30 – 2:30.
- B. Week of the Young Child: B. Ashby shared that the WOYC is April 11 – 17, 2010. To celebrate, there will be a celebration in Woodland at Ferns Park ideally on April 17th the last day of WOYC. Providers throughout the county will be invited to participate. Activities involve a learning area for adults to do yoga or other planned activities while children play in the park. This subcommittee also plans to recognize child-friendly workplaces during the WOYC.
- C. Educate and Outreach: G. Nadal shared that one of the guests who attended the September meeting planned to chair the Educate and Outreach subcommittee is no longer able to participate with the LPC. This subcommittee plans to continue the Transition to Kindergarten events and “K-Day” visits. This subcommittee plans to facilitate ECE teacher and K teacher networking; it was suggested that school districts take the lead for this as already in practice in WUSD, but perhaps the LPC should make suggestions and offer meeting space for the meetings to take place.

12. Council Member / Program Updates:

- A. B. Ashby informed that October is National Work and Family Month and it is organized by Alliance for Work-Life Progress. Jumpstart is attempting to break a record by adults and children reading the same book on the same day on October 8th. This year’s book is *The Very Hungry Caterpillar*.
- B. L. Arner reminded that the next Inclusion Meeting is on October 22nd from 12:30 – 2:30 at YCOE. The focus of the meeting will be to develop trainings and discuss outreach efforts.
- C. N. Mack shared that the Mentor-Director retreat is planned for March 12 – 13, 2010.
- D. R. Foster informed that her usual work week is Tuesday, Wednesday and Thursday.

- E. G. Nadal shared that next week is the California Child Care Coordinator's Association Conference in Sacramento. G. Nadal also plans to focus more of her efforts to the LPC during FY 09-10.
- F. L. Ivans shared that Yolo County received 1.6 million dollars to spend over the next 2 years under the Homeless Prevention and Rapid Re-housing grant funding. The LPC was asked to refer families who may benefit from the grant: in Davis to Davis Community Meals; in Woodland to Yolo Family Resource Center or to Wayfarer's; and in West Sacramento to Broderick Christian Center.

13. Next LPC Meeting:

The next LPC meeting is scheduled for Tuesday, November 3, 2009 at the YCOE, Conference Center from 2:00 – 4:30 p.m.

14. Adjourn: Meeting was adjourned at 4:30 p.m.